

**GOVERNMENT OF PUDUCHERRY
PORT DEPARTMENT**

No. 3149/EE/PORT/ANIM/2015-16/483

Puducherry, the 11 DEC 2015

To

The Website / Notice Board

Sir,

Sub: Port, Puducherry- Budgetary quote for the work
"Developing 3D Modeling and Animation videos depicting the cargo handling operations of Port Department, Puducherry" - reg.

Please send your lowest budgetary quotation for the following work in a sealed cover superscribing "Enquiry number and due date" so as to reach this office on or before 18.12.2015.

Item No	Description of work	Rate to be quoted for
1.	<p>The scope of the work involves - Developing 3D Modeling and Animation videos depicting the cargo handling operations at New Port of Pondicherry, as detailed below.</p> <p>The cargo ship shall be anchored at nearly 1 nautical mile from the shore / mouth / inner channel. Small barges will be berthed near the cargo ship and will be loaded with bulk / bagged cargo from the mother ship. These loaded barges will then be towed/self propelled through the channel to the cargo quay.</p> <p>Once the barges reach the quay, a mobile crane will lift the said cargo and loaded</p>	1 job

onto a trucks / lorries / on the berth. These trucks/lorries will be checked and clearances will be issued so that the trucks move out of the port area to their destinations. The video may be developed with the background music/voices, wherever necessary. The animation videos are to be incorporated in a power point show of the Department.

Kindly note the following conditions before quoting your rates.

1. The rate is to be quoted as given in the Bill of Quantity above.
2. COMPLETION PERIOD: Completion period should be clearly indicated and strictly adhered to.
3. VALIDITY: Your offer should be valid for 90 days from the date of quotation.
4. The contractor / firm has to submit Earnest Money @ 2% of the quoted amount, in the form of deposit receipt / Demand Draft from a nationalized bank / scheduled bank to the credit of the Executive Engineer, Port Department, Puducherry, if the work is awarded.
5. The contractor / firm also has to submit Performance Guarantee for an amount equal to 5% of the quoted amount, in the form of fixed deposit receipt drawn in favour of the Executive Engineer, Port Department, Puducherry from a nationalized bank, if the work is awarded.
6. TAXES: The rate quoted should be inclusive of all taxes.
7. PAYMENT: No advance payment will be made. However part payment will be made against the completed part of the work.
8. DEDUCTIONS: Deductions like Income tax, labour cess, etc as applicable and Security deposit @ 5 % (amount inclusive of EMD) of the total value of work done will be deducted.
9. The undersigned reserves the right to reject any or all of the quotations without assigning any reasons thereof.


EXECUTIVE ENGINEER

Note: Earnest money and Performance Guarantee need not be submitted for budgetary quote.