

**GOVERNMENT OF PUDUCHERRY
PORT DEPARTMENT**

No. 1069/EE/PORT/CC/ANIM/2013-14/459

Puducherry, the

25 SEP 2013

To

The Website

Sir,

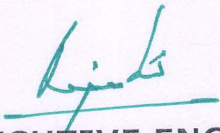
Sub: Port, Puducherry- Enquiry for the work of "**Developing
2D Modeling and Animation videos for Port
Department, Puducherry**".

Please send your lowest quotation for the following work in a sealed cover superscribing "Enquiry number and due date" so as to reach this office on or before 04.10.2013.

Item No	Description of work	Rate to be quoted for
1.	The scope of the work involves - Developing 2D Modeling and Animation videos depicting the dredging activities at the mouth portion of Ariyankuppam river in relation with navigability of the channel and nourishment of beach as per the directions of the Engineer-in-Charge. The video may run for a time period of not more than 240 seconds. The animation videos are to be incorporated in a power point show of the Department.	Per Second

Kindly intimate your acceptance on the following conditions in case an order is placed with you.

1. The rate is to be quoted as given in the Bill of Quantity above.
2. COMPLETION PERIOD: Completion period should be clearly indicated and strictly adhered to. Default in the stipulated completion period without satisfactory causes will result in the cancellation of the order, if placed on you.
3. VALIDITY: Your offer should be valid for 90 days from the date of quotation.
4. The contractor / firm has to submit Earnest Money @ 2% of the quoted amount, in the form of deposit receipt / Demand Draft from a nationalized bank / scheduled bank to the credit of the Executive Engineer, Port Department, Puducherry, if the work is awarded.
5. The contractor / firm also has to submit Performance Guarantee for an amount equal to 5% of the quoted amount, in the form of fixed deposit receipt drawn in favour of the Executive Engineer, Port Department, Puducherry from a nationalized bank, if the work is awarded.
6. TAXES: The rate quoted should be inclusive of all taxes.
7. PAYMENT: No advance payment will be made. However part payment will be made against the completed part of the work.
8. DEDUCTIONS: Deductions like Income tax, labour cess, Education cess as applicable and Security deposit @ 5 % (amount inclusive of EMD) of the total value of work done will be deducted.
9. The undersigned reserves the right to reject any or all of the quotations without assigning any reasons thereof.


EXECUTIVE ENGINEER