

**CHAPTER 3 (Manual-2)****II. The Powers and duties of its Officers and employees.**

<b>SI No</b>	<b>Name of the post</b>	<b>Powers</b>	<b>Duties</b>
1	Director of Ports	As per Indian Port Act 1908	Operation and Administration of the Port and its activities.
2.	Executive Engineer	As per CPWD manual.	Execution of all Plan works of the department and maintenance of all Port machineries.
3.	Port Officer	As per Pondicherry Port /Act 1971 and CCA/CCS Rules and DFPR	Assist the Director of Ports in Operational and Administration of the Port and its activities.
4.	Junior Accounts Officer	As per CPWD manual and GFR	Advise the Director of Ports in all financial matters and discharge the various financial functions in the Port Department viz. regulatory and financial monitoring etc.
5.	Assistant Engineer (Mech)	As per CPWD rules	Functioning at the level of sub-divisional Officer and assist the Executive engineer (Port) in execution of Port Plan work activities/ Programme.
6.	Assistant Engineer(Civil)	As per CPWD rules.	Functioning at the level of sub-divisional Officers and assist the Executive Engineer (Port) in execution of Port activities/ Civil works.